

**CVS Oversight Committee Meeting**  
**September 28, 2007 1:00pm to 3:00pm Video/Teleconference**

Attendees:

For CSU:

Jeff Layne, CSU Chico

John Rolon, CSU CO

For CENIC:

Cassandra Patrizio

Sherilyn Evans

For UC:

Kim Dorsey, UCOP

Howard Laurence, UCSD

ABSENT:

Lou Albert, LACCD

Mike Arnold, Kern CCD

Jeremy Powell, SBCSS and DC-TAC chair

Phil Howard, State Center CCD

Jack Lemley, Butte CC

Ken Lindahl, UC Berkeley and HPR-TAC chair

Jorge Mata, LACCD

Catherine McKenzie, CCC CO

Roger Parker, CSU Hayward

Alan Phillips, Imperial COE

Mike Shannon, UCOP

**Minutes from June 26, 2007 Meeting**

The minutes from the June 26, 2007 meeting were accepted. The minutes will be posted to the CVS website.

**Major Projects**

**A. New Services**

1. Archiving and Web casting – CENIC is in discussions with 3C Media Solutions (Formerly CCCSAT) at Palomar CC about collaboration to bring video archiving and Web casting to CVS. Several CVS users have used 3C Media Solutions on an individual basis with great success. By leveraging existing services we can provide CVS users with a sound, proven service for archiving and Web casting videoconferences. Our discussions with 3C Media so far have been encouraging; they feel the technical aspects will not be difficult. From a user perspective, the service will be branded as CVS and look like a CVS service with 3C Media taking care of the recording,

coding and archiving on the back end. CENIC would allocate some CVS funds to Palomar, a fee schedule would be set up for the first year and, after observing demand, adjustment to the fees would be made as appropriate. Jeff Layne recommended having the end users sub-committee test once the user interface has been set up. CENIC will continue discussions with 3C Media and update the committee on progress.

2. H.239 – Testing is still being done on H.239, the standard video+content protocol for videoconferencing. The MCU's are enabled to support H.239, further testing is now needed to determine if that is all that needs to be done and how scheduling conferences using H.239 would work via the CVS Online Scheduler. Cassandra will continue to update the committee as progress is made.
3. High Definition – CENIC has had further talks with Polycom about HD services and support for HD on the MCU. The MCU software was upgraded over the summer to version 7.5.1.4 based on the recommendation of CENIC's service provider WireOne. CENIC was told by Polycom that this version would support HD videoconferencing, but we have experienced some issues when trying to enable true HD. Polycom has said that version 8 will work better, but because of the high production environment CVS is constantly running in, we would prefer to remain with the most stable version as recommended by WireOne. Since HD has not seen a huge demand over CVS yet, we feel comfortable waiting for more stability in version 8 or another solution.

Cisco recently demonstrated its TelePresence system to CENIC at their Irvine, CA offices. This is a "turnkey" package and only supports up to 6 people at a site. According to Cisco, there are plans to provide a set up that accommodates a second row of people, with the possibility of support for a classroom set up in the future. While video and audio quality were impressive, the cost of the TelePresence package at this point in time is high and doesn't meet the need for a classroom environment of most current CVS users. There are a few CalREN sites that will be adopting Cisco's TelePresence. CENIC is working with Cisco to ensure that CalREN is "TelePresence enabled" for those sites.

## **B. Hardware/Software Refresh**

PCS – Polycom has made an End of Life announcement on the PCS Software which is currently used to schedule conferences via CVS. We will only receive Polycom support on the product through May of 2008. While CENIC has excellent staff to support PCS as we research other options, time is of the essence. CENIC is currently looking at scheduling products by Tandberg, Polycom and other companies. We will continue to provide updates as more information is available.

## **UC Migration**

All UC campuses with the exception of UC Merced have completed the migration to CVS. While there is still some learning taking place, UC campuses are utilizing CVS services and enjoy the features, particularly the option to select split screen views.

## **Participation in CVS by other entities**

Cassandra Patrizio gave a brief update on the status of the fee schedule for non-CVS participants. The fee schedule was reviewed by the CENIC Business Advisory Council (BAC) and approved. The BAC requested this fee schedule also be reviewed by the CENIC Finance Committee. The Finance Committee approved the fee schedule at their June 28<sup>th</sup> meeting. The recommendation of the Finance Committee was to get CENIC Board approval. The next board meeting is scheduled for October 17, 2007. A status update will be provided at the next Oversight committee meeting.

## **CVS Policies and Procedures**

At the last committee meeting, Patrizio suggested that the End Users sub-committee be convened again to review CVS policies. These policies originated with 4CNet video services, and some of them need to be modified or replaced to reflect the current technical and operational environment. These policies are not currently published, but they are communicated to users as appropriate. An example of a policy that requires review is the current default call rate of 384Kbps. If a user would like a conference set at 768Kbps, a request must be submitted to the CVS Scheduling Desk and those requests are addressed on a case-by-case basis. Another example is scheduling a guest participant via IP address. Prior to the implementation of PCS, guests could only be added as ISDN connections or by requesting an exception to the policy of connecting only CVS sites using IP. With PCS, video administrators have the ability to add guests as they choose, making this policy unenforceable and outdated.

Patrizio gave the CVS policies to the End User sub-committee, which was convened for an initial review of the policies. A small number of the End User sub-committee made several suggestions and Patrizio and Jeff Layne, End User sub-committee chair, made the recommended changes and sent the document back to the End Users sub-committee for a final review. The revised policies will be sent to the Oversight Committee prior to the next meeting. After they have been reviewed and approved by the Oversight Committee, CENIC will announce this to the video admin community and publish the policies on the CVS Web site.

## **Other Issues**

### **A. CENIC Annual Conference**

CENIC is currently in the planning stages of CENIC 2008: Lightpath to the Stars. Registration will be available November 1, 2007 at

<http://cenic08.cenic.org/registration/index.html>. Anyone interested in attending the conference or presenting at the conference can get more information on the conference Web site, <http://cenic08.cenic.org>.

## **B. Oversight Committee Participation**

The committee members present expressed concern at the lack of participation in the Oversight Committee over the past several months. Cassandra agreed and volunteered to look into ways to increase participation.

## **Next Meeting**

Suggested meeting dates for the next Oversight Committee meeting will be sent via email. The meeting date will be in early November and determined by committee member availability.