

**CVS Oversight Committee Meeting**  
**September 25, 2008 1:00pm to 3:00pm Video/Teleconference**

Attendees:

For CSU:

Jeff Layne, CSU Chico

John Rolon, CSU CO

For UC:

Howard Laurence, UCSD

For CCC:

Phil Howard, State Center CCD

Catherine McKenzie, CCC Chancellors Office

For K12:

Alan Phillips, Imperial COE

For CENIC:

Sherilyn Evans

Cassandra Patrizio

ABSENT:

Lou Albert, LACCD

Mike Arnold, Kern CCD

Deborah Ludford, NOCCCD and DC-TAC chair

Kim Dorsey, UCOP

Jack Lemley, Butte CC

Ken Lindahl, UC Berkeley and HPR-TAC chair

Jorge Mata, LACCD

Roger Parker, CSU Hayward

Mike Shannon, UCOP

**Minutes from June 5, 2008 Meeting**

The minutes from the June 5, 2008 meeting were accepted. The minutes will be posted to the CVS website.

**CVS Policies and Procedures**

At the last committee meeting, Cassandra Patrizio updated the committee on the review of CVS policies. These policies originated with 4CNet video services, and some of them needed to be modified or replaced to reflect the current technical and operational environment. These policies include default call rate, adding "guest" participants via IP address (rather than ISDN), adding new codecs, etc.

Prior to the implementation of PCS, policies could be enforced centrally. However, with PCS, video administrators have greater ability to control their own conferences and may circumvent policy if they choose.

The End User sub-committee was convened for an initial review of the policies. Based on the committee's suggestions, Patrizio and Jeff Layne, End User sub-committee chair, made the recommended changes and sent the document back to the End Users sub-committee for a final review. The document was then sent to the Oversight Committee for review and the committee decided to spend the month of June reviewing the policies and to provide feed back via the Oversight Committee list serv.

On June 30<sup>th</sup> Patrizio asked for approval of the final document via email and received feedback that the tone of the document seemed too stringent. A suggestion to remedy this is to provide an explanatory paragraph at the beginning of each policy explaining the process of review and why the policy has been set. Another suggested approach is to list each policy as a hyperlink that users could then click on and get the details and explanation about the policy. The committee liked both of these options. Patrizio will work to put something together for the group to review.

### **CVS Annual Usage Report**

Patrizio distributed a report on CVS usage for the 2007-2008 year. Overall, scheduled videoconference usage is down from 2006-2007. Anecdotal evidence from the segments suggests that faculty members are becoming increasingly more comfortable with video technology and are therefore more often opting to initiate point-to-point calls, which allow them to control the connection. Also budget cuts have resulted in the loss of some distance education programs that had been delivered primarily through videoconferencing.

Notably, there has been a 12% increase in intersegmental videoconferencing between the public segments (CCC, CSU, UC and K12).

The committee asked if the gatekeepers could provide data for more accurate information on videoconferencing activities, including point-to-point calls. Sherilyn Evans offered to pursue this with technical staff to determine if this is possible.

Alan Phillips provided information on K12 video statistics for 2007-2008:

Total Scheduled Conferences = 1,645

Total Hours Reserved = 52,237

### **CENIC Annual Conference**

CENIC is currently planning its annual conference: CENIC 2009, which will be held at the Hilton Hotel in Long Beach. Proposals to present and nominations for Innovations in Networking awards are now being accepted through October, 2008. Registration will open the beginning of November. The Program Committee is interested in presentations that focus on interesting ways people are using the network. Those interested in

presenting and/or attending should visit the CENIC 2009 web site at <http://cenic09.cenic.org>. Questions can be directed to Cassandra Patrizio.

## **Major Products Update**

### **Scheduling Software**

With Polycom's notice that PCS will no longer be supported as of May 31, 2008, CENIC has been researching options for replacing the scheduling software. A summary document of all of the products CENIC has reviewed was sent out with the minutes for the June, 2008 meeting. An upgrade of the scheduling software will be included in the equipment refresh plan being put together for the committee to review.

### **Equipment Refresh**

Current status of the equipment used for videoconferencing over CVS, includes; 3 Polycom MGC-100 MCU's, 1 Polycom MGC-50 MCU, 3 Cisco 3725's acting as regional gatekeepers and Cisco 3700 and 3800 series routers acting as gatekeepers at each CVS site. This equipment has been in production since 2002-2003. The original plan for CalVIP equipment refresh was 4-5 years, so a hardware refresh is in order.

Polycom and Cisco provide support for all production hardware currently being used by CVS; Polycom does not list an end date of sale or service at this time for the MGC 100 MCU, and Cisco pledges service on gatekeepers through 2012.

At the next Oversight Committee meeting, CENIC will present a plan for both hardware and software refresh.

### **Other Issues**

Phil Howard made a point of praising the CENIC NOC for their continued assistance with any and all videoconferencing issues.

### **Next Meeting**

Suggested meeting dates for the next Oversight Committee meeting in December will be sent via email.