

**CVS Oversight Committee Meeting
June 5, 2008 1:00pm to 3:00pm Video/Teleconference**

Attendees:

For CSU:

John Rolon, CSU CO

For UC:

Howard Laurence, UCSD

For CCC:

For K12:

Alan Phillips, Imperial COE

For CENIC:

Cassandra Patrizio

Sherilyn Evans

ABSENT:

Lou Albert, LACCD

Mike Arnold, Kern CCD

Jeremy Powell, SBCSS and DC-TAC chair

Kim Dorsey, UCOP

Phil Howard, State Center CCD

Jeff Layne, CSU Chico

Jack Lemley, Butte CC

Ken Lindahl, UC Berkeley and HPR-TAC chair

Jorge Mata, LACCD

Catherine McKenzie, CCC CO

Roger Parker, CSU Hayward

Mike Shannon, UCOP

Minutes from November 7, 2007 Meeting

The minutes from the November 7, 2007 meeting were accepted. The minutes will be posted to the CVS website.

Scheduling Software

As a result of Polycom's notice that PCS will no longer be supported as of May 31, 2008, we have been researching options for replacing the scheduling software. A summary document of all of the products CENIC has reviewed is available by request. Our analysis finds that there is no real stand out product, but there are two front runners: the Renovo Scheduler and the Polycom ReadManager SE 200.

CENIC has had a demonstration of the Renovo Scheduler. It has excellent reporting functions, and the company is extremely customer service oriented. However, the user interface is unwieldy, and the cost is significantly higher than the Polycom's.

Polycom's ReadManager SE 200 is similar in functionality to PCS with a few enhancements. Next steps will be meeting with Polycom sales and systems engineers to get details and see demonstrations of the product.

After meeting with Polycom, we will present our scheduling software recommendations at the next CVS Oversight Committee meeting.

CVS Policies and Procedures

At the last committee meeting, Cassandra Patrizio updated the committee on the review of CVS policies. These policies originated with 4CNet video services, and some of them need to be modified or replaced to reflect the current technical and operational environment. These policies include default call rate, adding "guest" participants via IP address (rather than ISDN), adding new codecs, etc.

Prior to the implementation of PCS, policies could be enforced centrally. However, with PCS, video administrators have greater ability to control their own conferences, making enforcement of policies a self-regulated process.

The End User sub-committee was convened for an initial review of the policies. Based on the committee's suggestions, Patrizio and Jeff Layne, chair of the End-user subcommittee, made recommended changes and sent the document back to the End User subcommittee for a final review. The committee decided to spend the month of June reviewing the policies and to provide feed back via the Oversight Committee list serv. On June 30th Cassandra will ask for approval of the final document via email and will then post the information to the CVS web site and send an announcement to the video community.

Participation in CVS by other entities – Los Nettos

CENIC recently met with a representative from the Los Nettos network to discuss participation in CVS. This would allow sites behind Los Nettos to participate as CVS certified sites. CENIC provided Los Nettos with a proposal of the fee schedule and is waiting to hear back from Los Nettos. If the proposal is accepted, CENIC will sign a contract with Los Nettos and in coordination with Los Nettos will add sites to the CVS community.

Equipment Refresh

Sherilyn Evans gave an overview of the current status of the equipment used for videoconferencing over CVS. This includes; 3 Polycom MCUs, 3 Cisco regional gatekeepers and Cisco gatekeepers at each CVS participant site. The equipment has been

in production since 2002-2003. Given the age of this equipment, it is time to begin plans for a hardware refresh.

Polycom and Cisco currently still provide support for their respective products; Polycom does not list an end date of sale or service at this time for the MGC 100 MCU and Cisco support for gatekeepers will continue through 2012.

CENIC will begin work on plans for a hardware refresh and will present a proposal to the CVS Oversight Committee.

CENIC Annual Conference

CENIC is currently in the planning stages of CENIC 2009 which will be held at the Long Beach Hilton. If you are interested in presenting and attending please visit the CENIC 2009 web site at <http://cenic09.cenic.org>.

Next Meeting

Suggested meeting dates for the next Oversight Committee meeting will be sent via email.