

CVS Oversight Committee Meeting
April 1, 2009 1:00pm to 3:00pm Video/Teleconference

Attendees:

For CSU:

Jeff Layne, CSU Chico
Chris Laxton, San Jose State
John Rolon, CSU Chancellor's Office

For UC:

Kim Dorsey, UC Office of the President
Howard Laurence, UCSD
Don Olliff, UCSD

For CCC:

Phil Howard, State Center CCD
Catherine McKenzie, CCC Chancellor's Office

For CENIC:

Sherilyn Evans
Cassandra Patrizio

ABSENT:

Mike Arnold, Kern CCD
Rodger Hess, UC Davis and HPR-TAC Chair
Jack Lemley, Butte CC
Deborah Ludford, NOCCCD and DC-TAC chair
Alan Phillips, Imperial COE

Minutes from January 27, 2009 Meeting

The minutes from the January 27, 2009 meeting were accepted via email. The minutes will be posted to the CVS website.

CVS Refresh

Since the last CVS Oversight Committee meeting, CENIC has developed an RFP for refresh of CVS hardware and software. This RFP was sent to the committee for review and comment in preparation for publishing the RFP on April 6. During this meeting, the committee made a number of recommendations for revisions to the RFP, including:

- For HD videoconferencing, ask bidders to confirm that their solution will support HD videoconferencing specifically
- Requirements for PC Based videoconferencing should include: 1) standards-based solutions, 2) integration with other H.323 videoconferencing systems, and 3) ease of installation and use. Explicitly request that any back-end infrastructure be identified in detail and include pricing information.
- For transcoding and screen layouts, detailed information about screen layout options should be included
- Lists of systems that have posed interoperability issues should be included

The committee also recommended that the schedule of events for this RFP be adjusted to add 1 week to both the deadline for submission and the award date. Volunteers were identified to serve on an RFP Review committee. The RFP Review Committee will include the following members of the CVS Oversight Committee:

Kim Dorsey - UCOP
Sherilyn Evans - CENIC
Phil Howard – State Center CCD
Chris Laxton – San Jose State
Catherine McKenzie – CCC Chancellor’s Office
Cassandra Patrizio – CENIC

Information that is distributed to vendors regarding the opening of the RFP, bidder’s conference and questions will simultaneously be sent to the Oversight Committee via email.

Regarding demonstrations and/or evaluation of proposed solutions, the committee will determine if there is sufficient need to demo the solutions proposed after the submission deadline has passed and proposals have been reviewed.

Next Steps

The RFP will be published on April 6 after final revisions have been made. Cassandra will send out a poll to determine availability for the RFP Review committee to meet between May 18 -29 to review proposals.

Mid Pacific ICT Center

Cassandra informed the committee that CENIC has been invited to provide a half day session on videoconferencing at the Summer Faculty Development week hosted by the Mid Pacific ICT Center based out of City College of San Francisco. MPICT's mission is to coordinate, promote and improve the quality of education in the area of Information Communications Technologies (ICT), with an emphasis on 2-year colleges, in a region consisting of Northern California, northern Nevada, southern Oregon, Hawaii and the Pacific Territories. The half day session on videoconferencing will cover how videoconferencing can be used to enhance the classroom experience and specifics on use of CVS (i.e., who can utilize CVS, services and features, policies and procedures).

Does the CVS Oversight Committee think participation in this event is appropriate use of CVS resources? The committee agreed that this is a good opportunity for outreach to a segment of the CVS population that may not be leveraging CVS as fully as possible.

Other Issues

It was asked if there is a maximum number of codecs that a campus can register to a local CVS gatekeeper. Cassandra will check with Cisco to determine if there is a maximum and will report back to the committee. It should be noted that some CVS sites have already registered more than 50 codecs without problem.

Next Meeting

Suggested meeting dates for the next Oversight Committee in late May or early June will be sent via email.