

**CalREN Video Services Oversight Committee Meeting**  
**June 15, 2005 2:00pm – 3:30pm Telephone and Video Conference Call**

Attendees:

For CCC:

Catherine McKenzie, CCC CO

For CSU:

Mark Crase, CSU CO

Jeff Layne, CSU Chico

John Rolon, CSU CO

Chris Taylor, DC-TAC and CSUMB

Patrick Thompson, CSU Fresno

For CENIC:

Sherilyn Evans

Kelly Stack

For UC:

Howard Laurence, UCSD

ABSENT:

Lou Albert, LACCD

Mike Arnold, Kern CCD

Dave Barnett, Santa Cruz COE

Jim Dolgonas, CENIC

Kim Dorsey, UCOP

Phil Howard, State Center CCD

Jack Lemley, Butte CC

Jorge Mata, LACCD

Roger Parker, CSU Hayward

Alan Phillips, Imperial COE

Dave Reese, CENIC

Mike Shannon, UCOP

Mike Van Norman, HPR-TAC and UCLA

Kelly Stack started the meeting with a roll call.

Agenda Item #2: Centralized Contact list.

Mark Crase had requested that we include this item for discussion at the meeting today. Kelly Stack asked that this item be removed from discussion, since the new scheduling software includes a centralized contact list, which resolves this issue. Given this

understanding, Mark Crase said he is satisfied with that solution and agreed to remove this agenda item.

#### Agenda Item #1: Status report on scheduling software

Stack reported that CENIC has received and installed the PCS server hardware. However, the scheduling software has not yet been delivered by Polycom due to incomplete records at Polycom regarding the serial number. Our support supplier, Wire One, is working with Polycom to resolve this. Sherilyn Evans noted that placement of the order for PCS software was temporarily delayed because of negotiations between CENIC and HSN regarding the possibility of the K12 segment rejoining CVS. In response to questions, Stack reported that software rollout and training will be phased and that the existing scheduling web site and procedure will stay in place until all campuses have been trained to use the new software. The online calendar will be migrated as quickly as the roll-out allows to the PCS-based read-only Web page. Volunteers for PCS pilot testing were solicited and the following volunteers were identified: CSU Fresno, CCC CO, and UCSD. Cal Poly SLO, CSU East Bay, and UCOP had previously volunteered as well.

#### Item #3: CVS Guidelines and CVS FAQ

There were no objections to the posted drafts of these items. Stack will send out an email to the entire committee notifying them that, pending objections, the Guidelines and FAQ will be published as of a week after the email goes out.

#### Item #4: Access to CVS from non-CVS sites

The committee agreed that this is an issue that needs to be explored in greater detail in order to determine the resources that would be required to allow non-CVS sites to participate in multipoint conferences using H.323 (they are currently limited to ISDN dial-in).

McKenzie suggested a certification process to maintain quality standards for off-network sites. Crase and Patrick Thompson commented on the need to determine current usage of MCU resources, and to investigate charges that would be incurred by traffic coming over the commodity Internet. Howard Laurence suggested that non-CVS sites might be prioritized lower than CVS sites in case of resource conflict. Thompson suggested that rather than charging for actual ISP costs, CENIC could establish flat or hourly fees to recover costs.

It was agreed that CENIC will analyze MCU resource usage (e.g., port allocation) and begin metering of MCUs in order to present the committee with a baseline usage report.

#### Item #5: AppareNet

McKenzie sent information regarding this tool for troubleshooting H.323 calls to the committee via email. In the ensuing discussion it was agreed that CENIC should

evaluate not only AppareNet but also any other tools that might assist in resolving videoconferencing issues. Laurence suggested that any tools that appear to be good candidates be demonstrated to the committee.

Item #6: Internet2 Commons Membership

The committee agreed that CVS should join the Internet2 Commons in order to allow CVS campuses with some access to I2 Commons activities. Thompson pointed out that CVS membership would allow campuses with limited resources to try out the I2 Commons services before committing funds.

New Item: K-12 HSN involvement with CVS

Evans, McKenzie, Crase, and others who attended the recent DC-TAC meeting reported on HSN's decision to build its own, separate, videoconferencing infrastructure. All agreed that the design they've chosen poses severe challenges to interoperability with CVS. Committee members voiced concern regarding this and emphasized the importance of having the ability to hold videoconferences between educational entities across K-20. The consensus was that K-12 HSN will need to supply resources for resolving compatibility issues as they arise rather than committing CVS resources at this time.